



# Digital Curation: A How-To-Do-It Manual (How-To-Do-It Manuals (Numbered))

*Ross Harvey*

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**Digital Curation: A How-To-Do-It Manual (How-To-Do-It Manuals (Numbered))** Ross Harvey  
International authority Ross Harvey's new How-To-Do It-Manual is the first one-stop resource in digital curation, and guides readers to understand and make the best use of the wide-ranging combinations of strategies, technological approaches, and activities that apply to this rapidly-emerging field. Any information professional who appraises, selects, organizes, or maintains digital resources acts as a digital curator. Whether you are a librarian, archivist, or records manager, you will find useful concepts here for professional setting. Harvey offers an in-depth, start-to-finish explanation of the digital curation process, and clarifies each step in the Digital Curation Centre's (DCC) lifecycle model, including: Create or Receive; Appraise & Select; Ingest; Preservation Action; Store; Access, Use, and Reuse; and Transform. You will learn best practices for improving data access, quality, and protection, and find time-saving tools such as an extensive directory of online resources, tutorials and further references in the area. Book buyers receive exclusive access to a password-protected companion website that offers electronic, customizable versions of planning forms, checklists, and more. This book's essential techniques and expert advice are crucial to ensuring that today's digital resources will be available to and useable by future generations.

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